

## Notice Provided by the Department for Education

### Privacy Notice – Data Protection Act 1998

We, New Horizons Seaside Primary, are the Data Controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from a previous school and the Learning Records Service. We hold this personal data and use it to:

- support teaching and learning;
- monitor and report on progress;
- provide appropriate pastoral care, and
- assess how well the school is doing.

This information includes contact details, national curriculum assessment results, attendance information and personal characteristics such as ethnic group, special educational needs and any relevant medical information.

**We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.**

We are required by law to pass some of your information to the Local Authorities, the Department for Education (DfE).

If you want to see a copy of the information we hold and share about you then please contact the Executive Headteacher, Mr Murley. If you require more information about how the Local Authority (LA) and/or DfE store and use your information you can contact the LA or DfE as follows:

- **Data Management and Access Officer (DMAO)**, County Hall, West Street, CHICHESTER, PO19 1RQ, Tel: 01243 777100 (switchboard)
- Public Communications Unit [www.gov.uk/dfe](http://www.gov.uk/dfe)

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## Everybody Matters, Everybody Succeeds

